Dear Gunn Families,

Welcome to the 2021-2022 school year! Your Gunn administrative team has been working diligently all summer to ensure our students, parents and staff thrive when school resumes.

There is no doubt that the success of our community will depend on solid partnerships among all stakeholders, a growth mindset, and valuing our ability to collectively adapt and innovate. Together, Gunn is committed to the well-being and sense of belonging of our students while furthering their academic growth.

Below are some updates on our plans for the school opening. You will continue to receive updates as our opening plans are finalized.

**Safety On Campus**

The Santa Clara County Office of Public Health and Safety and Palo Alto Unified have issued safety guidelines for all public schools. All student events will be held in person, with limited adult presence. All events for adults and families will be virtual, as of now. **Students and parents will need to wear face coverings at all times and in all locations on campus.**

**Textbook/Materials Distribution Dates**

- Information coming soon

**School Photos/Student ID cards**

- Monday, August 9 – 9th grade during orientation
- Tuesday, August 10th – 10th – 12th, Bow Gym
  - 10th Grade: 9:00 am – 11:00 am – Last name A – L arrive between 9:00 am – 10:00 am, Last name M-Z arrive between 10:00 am – 11:00 am
  - 11th Grade: 11:00 am – 1:00 pm – Last name A – L arrive between 11:00 am – 12:00 pm, Last name M-Z arrive between 12:00 – 1:00 pm
  - 12th Grade: 1:00 – 3:00 pm – Last name A – L arrive between 1:00 – 2:00 pm, Last name M-Z arrive between 2:00 – 3:00 pm

**9th and 10th Grade Orientation – Monday, August 9**

Details coming soon, via Parent Square, from Lisa Hall, Student Activities Director, and SELF Coordinators, Tara Firenzi and Kat Catalano.

- 9th Grade Orientation – 2:00 – 5:30 pm
- 10th Grade Orientation – 2:30 – 4:00 pm
First Week of School (Wednesday, August 11 – Friday, August 13)

Wednesday, August 11 – 7 Period Day

Zero Period (7:55-8:50)
Period 1 (9:00-9:45)
Period 2 (9:55-10:40)
Brunch (10:40-10:55)
Period 3 (10:55-11:40)
Period 4 (11:50-12:35)
Lunch (12:35-1:05)
Period 5 (1:15-2:00)
Period 6 (2:10-2:55)
Period 7 (3:05-3:50)
Period 8 (4:00-4:45)

Thursday, August 12 – Regular Thursday

Zero Period (7:55 - 8:50)
Period 1 (9:00 - 10:35)
Brunch (10:35 -10:50)
Period 2 (10:50 - 12:20)
Lunch (12:20 - 1:00)
Period 3 (1:00 - 2:30)
Period 4 (2:40 - 4:10)
Period 8 (4:20 - 5:55)

Friday, August 13 – Regular Friday

Period 5 (9:00 - 10:35)
Brunch (10:35 - 10:50)
Period 6 (10:50 - 12:20)
Welcome Back Rally @ Lunch (12:20 - 1:00)
SELF (1:00 - 1:50)
Period 7 (2:00- 3:30)

Student Schedules

Schedules will be released through the student portal in Infinite Campus on Sunday, August 8 at 5pm. Requests for course changes should be made through the Schedule Correction Request Form through the Counseling Electronic Forms page (found on our website). For PE, Prep and period requests, please use the PE (4th, 7th, Zero, and Prep) Request form.

Schedule Correction Days are scheduled for August 8 & 9 via Zoom. See the counseling website for times and links for drop-ins and appointments.

Gunn High School will consider schedule correction requests that fall within approved district guidelines and fit with master schedule constraints. For more information, please reference the 2021-2022 Gunn High School Course Catalog. Schedule Corrections request will only be made for the following reasons:

- Courses already completed through Kick Start or other means.
- Duplicate classes on schedule
- Missing grade-level Graduation requirement
- Incorrect level placement.
- Two classes scheduled in the same period
- Registered for less than 5 periods
PLEASE NOTE: We are unable to accommodate requests based on teacher preference, learning style, or when in the academic day a class meets.

Due to changes in counseling personnel we are going through a restructuring of counselor assignments by Alpha list, so grades 9-11 will likely be reassigned a counselor; however, for consistency, most Seniors will remain with their original counselors where personnel changes have not happened. Counselor assignments will be published with course schedules.

**Your Administrative Team**

I have introduced myself in earlier communications and I would like to now introduce or reintroduce you to the Gunn Administrative Team, including their overall responsibility, department supervision, and distance learning area of focus:

- **Wendy Stratton**—Principal
  - School Visionary, Budget, Equity
  - Certificated Staff, Administrative Team, Instructional Leaders
- **Leonel Argumedo** – Assistant Principal
  - Equity, Student Activities, Athletics, Facilities
  - AVID, FOS, ELL, Visual and Performing Arts (VAPA), World Languages
- **Courtney Carlomagno** – Assistant Principal
  - Equity, Title IX, Attendance, Classified
  - English, Special Education, SELF
- **Michalis Gordon** – Assistant Principal
  - Equity, Counseling, Wellness
  - Career Tech Education (CTE), Social Studies, SELF
- **Harvey Newland** – Assistant Principal
  - Equity, Budget, Testing, Title IX
  - Math, Physical Education, Science

**Upcoming Parent Events:**

- **Monday, August 9th** – Principal’s Welcome for 9th and 10th Grade Parents – 6:30 pm (Zoom link coming soon)
- **Monday, August 9th** – Principal’s Welcome for 11th and 12th Grade Parents – 7:30 pm (Zoom link coming soon)
- **Thursday, September 2nd** - Back to School Night (Virtual) (Details to come)

With great enthusiasm we welcome our students and their families to the 2021-2022 school year.

Warmly,

Principal Stratton